

Instruction to Ship Operators

What the ship operators should do when they choose the service rendered by CMS? A detailed pre-contracting operation procedure is as follows and illustrated by a flow chart.

- Step 1 : **Conclude** Oil Spill Response Services Advisory Agreement with CMS (see Appendix I);
- Step 2 : It is highly recommended to **notify** CMS the details of fleet destination ports for the next year two months before the end of this year. If a ship has no fixed trading line (hereinafter refer to “in case of emergency”), the ship operator is required to offer the ship’s schedule at least 96 hrs before ETA in writing;
- Step 3 : Depending on the given information, CMS would draft a solution plan with regard to the candidates of local authority approved and cost-effective OSROs for the operators’ consideration and approval.
Choose/confirm OSRO(s) from the candidate OSROs in writing. In case of emergency, the confirmation should be given within 24 hours after receiving the drafted plan by CMS.
- Step 4 : Once the contract with OSRO is concluded, CMS will pass the original copies to the nominated office of the ship operator.
The operator should be responsible to **pass** each one copy to each of her vessel and request her vessel to hold it on board for port authority’s checking. In case of emergency, CMS could help to pass one copy to the ship directly through CMS’s service network when the ship arrives at her destination port.

